



*Empowered lives.  
Resilient nations.*

United Nations Development Programme

And

Ministry of Women, Children and Poverty Alleviation

And

Legal Aid Commission

Rights, Empowerment and Cohesion for Rural and Urban Fijians  
(REACH) Project

**Inception Report**

June to December 2015

Prepared For

Government of Japan

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## Acronyms

GBV	Gender Based Violence
LAC	Legal Aid Commission
M&E	Monitoring and Evaluation
MWCPA	Ministry of Women, Children and Poverty Alleviation
NGOs	Non-Governmental Organizations
PA	Provincial Administrator
REACH	Rights, Empowerment and Cohesion for Rural and Urban Fijians
SDGs	United Nations Sustainable Development Goals
UN Women	United Nations Entity for Gender Equality and the Empowerment of Women
UNDP	United Nations Development Programme
UNFPA	United Nations Population Fund
UNICEF	United Nations Children's Emergency Fund
UNV Programme	United Nations Volunteer Programme

## Executive Summary

The Rights, Empowerment and Cohesion for Rural and Urban Fijians (REACH) project outcome is to strengthen and promote sustainable and democratic governance by adopting a peaceful, socially cohesive, and socially inclusive approach. The project duration is June 2015 till June 2018 with a total funded budget of USD 2.685 million. The REACH project will support the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission on the following two components; First, to improve awareness and service delivery to people in urban informal and rural communities in the areas for the Ministry of Women, Children and Poverty Alleviation of people's right to social and economic wellbeing; and for the Legal Aid Commission in the area of people's right to justice, focusing on legal aid; and Second, to support research and analysis for evidence based policy making.

The project's outputs are:

Output 1: Capacity Building for Peace Building and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law, Human Rights and Gender Equality.

Output 2: Support Research and Analysis for evidence based policy making.

Output 3: Project Management and effective Monitoring & Evaluation (M&E) is applied to enhance project results.

The project employs the following two strategies for meeting its aims; First, improve awareness and service delivery to people in urban informal and rural communities in the areas for the MWCPA of people's rights to social and economic wellbeing, and for the LAC in the area of people's right to justice, focusing on legal aid; and Second, support research and analysis for evidence-based policy making. The overall strategy adopted by the project is summarized in the representation below:



Key developments and achievements during the Inception Period include:

- Project commenced in June 2015. Local Project Appraisal Committee Meeting held on 9 June 2015 and 2015 Annual Work Plan was approved.
- Agreement to conduct project pilot of awareness activities in Northern Division and Joint Scoping Mission undertaken 29 June to 4 July. Consultations undertaken with 17 government stakeholders (Women:5; Men:12) and 145 people (Women:95; Men:50) in all three provinces in Northern, including nine villages and communities in seven districts. Agreement to focus on the development of the mobile teams to raise awareness and service delivery, to commence operation of mobile teams as soon as possible, and to have a series of follow up meetings including development of options paper for transportation options for the mobile teams.
- During period of July to December regular consultations between Project and Ministry of Women, Children and Poverty Alleviation (31 Jul, 6 Aug, 6 Oct, 13 Oct, 14 Oct and 5 Nov) and Legal Aid Commission (14 Jul, 10 Aug, 8 Sep, 11 Sep, 12 Oct, 19 Nov, 2 Dec, 7 Dec, 10 Dec, and 15 Dec) in Suva on the progress with mobile team outreach services and the transportation options for the mobile teams.

- During the period of July to December meetings (3 Aug, 4 Aug, 10 Sep, 6 Nov, and 17 Nov) in Suva between Project and the Government of Japan on the progress of the project.
- During period of July to December ongoing (generally weekly) consultations between Project and Ministry of Women, Children and Poverty Alleviation; Legal Aid Commission; and Commissioner Northern teams in Labasa and SavuSavu in relation to the planning and conduct of the pilot mobile services (including 8 missions by project team to Northern Division).
- During period of 14 Sep to 9 Dec there was 17 days of mobile teams outreach in Northern Division and full data on these missions reported in more detail below and in the attached.
- Two day workshop for Lessons learned from the pilot mobile services conducted in Labasa with participation of 32 (Women:20, Men:12) people (including UNDP) comprised of all those involved in the Northern Division mobile teams and also participation of Ministry of Women, Children and Poverty Alleviation; and Legal Aid Commission teams from Western, Central and Eastern Divisions; and UNDP Team to facilitate commencement of mobile teams activities throughout Fiji in 2016. Commissioner Northern and Director Legal Aid Commission participated in the two day workshop.
- In addition to the pilot mobile services two other key events since project commencement. First, 3 Aug request from Ministry for support to Women's Expo. Discussions then held with Project partners (Government of Japan and Legal Aid Commission) to obtain endorsement to alter Annual Work Plan and how best to link Women's Expo to project objectives. Data on results reported below and in the Annexes. Second, commencement of institutional strengthening support to Legal Aid Commission, through engagement of Consultant to Legal Aid Commission to provide support for development of strategic plan and conduct of functional review.
- Key information-communication materials, including brochures, factsheets and banners, have been developed and disseminated and showcased.

Some of the key challenges and related recommendations are outlined as follows:

- Requirement of baseline data collection and analysis, for which coordination with the MWCPA was advised during the Project Board Meeting (held on 18 December 2015, minutes attached).
- The broad scope of the project design may present a challenge for achieving transformational results. In this relation, initial refinements to activities of the project have been proposed and agreed upon during the Project Board Meeting and will be monitored throughout 2016.
- The need for clearer clarification of one of the key objectives of the project, being gender equality, to be undertaken in the project documentation.

The project's inception period was completed in December 2015 over a six month period. This report describes how the project engaged stakeholders, and achieved its objectives and targets during the Inception Period.

## **Project Background**

UNDP maintains a successful and track record in supporting Fiji at both the country-level and regional governance-related programming on issues related to parliamentary development, civic education, local governance, human security and youth leadership. Following the return to parliamentary democracy in 2014, opportunities for UNDP's engagement in the field of governance emerged in Fiji. The REACH project addresses the development challenge of strengthening and promoting sustainable and democratic governance through a peaceful, socially cohesive, and socially inclusive approach. The REACH project supports key government agencies in becoming more effective and accountable in their provision of greater transparency and justice through the rule of law (SDG 16), whilst promoting the rights of women (SDG 5) and the youth.

The project primarily works with the MWCPA and the LAC seeking to achieve the following key results:

- Increased awareness in urban informal and rural communities of constitutional rights social and economic wellbeing and justice, focusing on legal aid, through the provision of mobile teams.
- Enhanced delivery of services provided by the MWCPA and the LAC through the provision of mobile teams visiting urban informal and rural communities.
- Strengthened capacity of the MWCPA and the LAC through support to strategic planning, monitoring of results, and support of coordination for effective and coordinated service delivery to urban informal and rural communities.
- Informed policymaking based on evidence through research and analysis on the relevant areas related to empowerment of women and girls, promotion of peaceful and inclusive societies for sustainable development, provision of access to justice for all and building effective, accountable and inclusive institutions.

## **Project Activities and Progress During the Inception Period**

The two outputs targeted in the Inception Period included: Output 1 - Capacity Building for Peace and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law, Human Rights and Gender Equality; and Output 3 - Project Management and effective Monitoring & Evaluation (M&E) applied to enhance project results.

**Table 1: Key activities, Targets and Achievement for Output 1**

Output and Targets	Planned Activities	Progress and Achievements
<p><b>Output 1:</b>  <b>Capacity Building for Peace Building and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law, Human Rights</b></p> <p><b>Targets:</b>  <b>Feasibility Study conducted and plans / roadmaps developed for use of mobile buses.</b></p> <p><b>3 mobile units procured and handed over to government.</b></p> <p><b>At least 1 coordinating meeting between Government ministries conducted in 2015.</b></p>	<p>1.1: Supporting rural and urban settlements service delivery for women and vulnerable groups through putting up mobile units for legal and other services and advice.</p>	<p>The Pilot Service Feasibility scoping mission and study conducted in the Northern Division, including Pilot outreach activities to assess type and features of mobile service delivery vehicles required before undertaking procurement processes. Buses not procured in 2015. All outreach missions conducted in Northern Division preceded by coordination meeting with government ministries.</p> <p>28% of the districts reached with 10 districts out of 37 across all three provinces (Bua: 5, Cakaudrove: 2, Macuata: 3) reached. 17 days of missions during the period 14 September to 9 December 2015; and covering 48 communities. Details on each community covered in the data analysis report.</p> <p>1,127 people (Women: 464, Men: 507, Children: 156) participated in awareness raising sessions delivered in their own communities in Northern Division.</p> <p>Mobile service provision and awareness-raising at the Women’s Expo in Suva: Held on October 14, 15 and 16 2015, one-hour information and awareness sessions were conducted by a mobile team reaching 79 people (Women: 78, Men: 1). Information booth at the Women’s Expo: An information booth was established at the Women’s Expo alongside the MWCPA and LAC centres providing detailed and up-to-date information. Brochures and (Expo) bags were disseminated for many visitors, complimented by standing banners, to approximately 11,673 persons (Women: 5,636, Men: 3,787; Children: 2,250) during the three days of the Expo. Rural Women</p>



		<p>Talk Show: On October 15 2015, an onstage Rural Women Talk Show was conducted with an estimated a minimum 570 women in the audience, broadcasted live throughout all six radio stations of the Fiji Broadcasting Corporation.</p>
		<p>729 people: Department of Women: 419 (Women:410 and Men:9); Department of Social Welfare: 141 (Women:70 and Men:71); and Legal Aid Commission: 169 (Women:66 and Men:103) provided with service delivery by joint teams undertaking mobile outreach services. Details on the category of each service is contained in the data analysis report.</p>
	<p>1.2: Undertake capacity building for women and youth on peace-building, social cohesion and other development issues at national and sub-national levels.</p>	<p>On 12 October 2015, a one-day workshop was conducted in Suva for 122 people (Women: 121; Men: 1) from the Northern Division to gain awareness on the social and legal services available, awareness on prevention of GBV, and also increase skills in financial literacy. 100% of the participants reported satisfactory or good understanding following the workshop.</p> <p>On 1 and 2 December 2015, a workshop was conducted on evaluation and lessons learned from pilot mobile services conducted in Labasa with participation of 27 people (Women: 17, Men: 10) and also UNDP team. 93% participants fully agreed or agreed to some extent that they had achieved the workshop's aims to share and consolidate lessons learnt from pilot mobile services. 89% agreed fully or to some extent that they had increased their awareness and knowledge on how to end sexual and gender-based violence. The workshop ended with knowledge-exchange, information-sharing, team building exercises, making plans and recommendations for the implementation of REACH.</p>

	<p>1.3: Support key government institutions, such as Ministry of Women, Children and Poverty Alleviation with strategic planning, coordination with relevant line ministries for effective and coordinated services delivery to urban informal and rural communities.</p>	<p>On 15 and 16 December, a two-day workshop was conducted for 11 people (Women: 6; Men: 5) for LAC Strategic Planning. 100 % of the participants reported achievement of workshop aims to understand elements of international legal aid best practices including legal aid, and being able to draft an outline for the LAC Strategic Plan 2016-2020.</p> <p>In support of the pilot mobile service, production of information and communication materials including banners, brochures and Expo bags were developed.</p>
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**Table 2: Output 3 Activities and Output Targets and Achievements**

<b>Intended Output and Targets</b>	<b>Planned Activities</b>	<b>Progress and Achievements</b>
<p><b>Output 3: Project Management and effective Monitoring &amp; Evaluation (M&amp;E) is applied to enhance project results.</b></p> <p><b>Targets: Project report on quarterly basis completed on time.</b></p> <p><b>Annual Board Meeting completed.</b></p> <p><b>Annual Donor Reports</b></p>	<p>3.1: Project is managed effectively and key results achieved and reported</p>	<p>The International Project Manager, National Finance and Programme Assistant, International UNV Communication and Advocacy Specialist assigned to the project providing 70 % support, and an International UNV Gender and Community Specialist were recruited.</p> <p>Regular meetings with all stakeholders undertaken.</p> <p>Visibility of the Government of Japan was well-profiled since June 2015, through all materials produced particularly during the Women's Expo.</p> <p>Support provided to International Volunteer Day on 5 December 2017, with acknowledgement of the contribution of UN Volunteers to the REACH project.</p> <p>The Project Team provided support to UN Gender and Human Rights portfolios,</p>

<b>submitted on time.</b>		including active support to the 16 Days of Activism Against Gender-Based Violence (including Brown Bag Lunch presentations) and gender equality events.
		First Project Board meeting conducted. The Project Board was updated on the project's progress on December 2015.

In relation to operational start-up issues the decision was made to conduct a pilot of the outreach activities to test the proposed model of service delivery and to inform the design of the mobile service delivery units. Stakeholder identification had already been undertaken as part of the project design, and during the pilot of the outreach activities roles and communications channels were formalised, including arrangements with local area authorities, such as Commissioner Northern. In relation to groups and stakeholders that will benefit from the project, during the Inception Period it was agreed for the project to reach as many Fijians as possible during the project cycle. Noting this, it was discussed to utilise the measure of 'number of districts covered' as a key project target for outreach across Fiji. In Fiji there are 196 Districts that are grouped into 15 Provinces which are administered under 4 Divisions (Northern, Eastern, Central and Western). An evaluation of the project approach was undertaken, as discussed above, and agreed to narrow the scope of the project to focus on the key priority issues of awareness raising and service delivery that have direct and immediate impact on the most vulnerable. It was also noted that the project document had some shortfalls, not fully completed, and this would need to be addressed.

## Cross Cutting Issues

### Gender Mainstreaming

- Women and men had an almost equal access to mobile services (Women: 464; Men: 507).
- An additional number of women participated through several activities related to the Women's Expo in October 2015 (Women: 78, Men: 1).
- Mobile service delivery varied, dependent upon the agency. Men accessed more legal assistance than women (Women: 66, Men: 103), while women gained more service from the Department of Women (Women: 410; Men: 9). The Department of Social Welfare provided assistance to an almost equal number in both genders (Women: 70, Men: 71).
- The gender gap, in terms of the numbers who received service delivery, can be partially explained by women's comments provided during evaluation. In particular, a small number of women responded that they found difficulties in comprehending and following legal terms and language. Another reason for the uneven number is due to a system of the Department of Women's services of providing assistance

mainly through the Women's Club rather than individual consultations; i.e. providing training and assistance for income generation programmes etc. This resulted in an outcome of a greater number of women than men (details reflected in the data analysis).

- There were no inquiries regarding gender based violence (GBV) during dispensation of mobile services. This can be partly explained due to the mobile services covering inclusive topics and being open to all genders. This open forum modality is considered not a conducive approach for provision of safety and security for women to discuss sensitive issues. However a small group discussion approach was also undertaken, especially with small groups of women, and this will be further adjusted during 2016.
- Project staff can address gender issues through training and advocacy work for stakeholders and communities, if requested. At the same time, it was deemed necessary to coordinate with existing Ministry programmes/projects and that of NGOs to work effectively. Also, it is inevitable to coordinate with and work closely with the Legal Aid Commission, law enforcement officers, and the Government of Fiji to develop provisions and protection policies.
- The support to empowerment of women initiatives was assessed as an important project focus, especially noting the project outreach to community areas. As a result support was agreed under the project to the National Women's Expo, given that it involves women from small communities across all of Fiji.

### Partnerships

As agreed during the Local Project Appraisal Committee Meeting held on 9 June 2015, the REACH project conducted consultations and meetings with key stakeholders in July 2015 and August 2015 to introduce the project, identify needs and possible other stakeholders, as well as roles of each government agency, and logistical arrangements in support of the project to commence pilot mobile services. MWCPA and LAC agreed to provide staff to participate as part of mobile teams for the pilot project, and vehicles of each agency were agreed to be used for mobile services. MWCPA also agreed to provide workspace for UNV personnel to be stationed in the Ministry's Office in Labasa, and for the REACH project to fund furniture and equipment for the pilot phase. The project also coordinated and in majority of cases undertook all logistical and administrative arrangements, including deployment of an advanced team to prepare arrangements with targeted communities. MWCPA and LAC provided awareness sessions and on-the-spot service delivery. UNDP undertook monitoring and evaluation of awareness sessions. UNDP prepared field monitoring reports (using the 'Back to Office Reporting' tool) and consolidated and analysed the detailed data collected during the mobile service delivery.

The Ministry continued working with other UN Agencies including UNICEF for child protection, UN Women for zero tolerance of violence against women, and UNFPA for reproductive health and rights. Additionally, the Ministry also works with NGOs in areas of women's empowerment and protection. The LAC was in consultations with UNDP in relation to the development of a new project, Fiji Access to Justice Project, to be funded by the European Union.

## Environmental Considerations

The REACH project was reviewed under the UNDP Social and Environmental Screening procedure and no risks were identified. The project will ensure that with the purchase of the three buses that these are environmental friendly vehicles as agreed upon by the Local Project Appraisal Committee Meeting on 9 June 2015.

## Changes/Alterations Required

Based on the Inception Period and initial implementation potential key changes were discussed at the Project Board Meeting on 18 December 2015. The key changes discussed and agreed by the Project Board (minutes attached) related to the issues to narrow the scope of the project (especially noting that since REACH Project was designed other new projects will be commencing in some of these areas and some events such as establishment by the government of Community Legal Centres have not eventuated), to increase visibility of gender equality and empowerment components of the project (such as through support to National Expo) and to reflect such in changed project documents.

In addition, after the Lessons Learned Workshop that took place from 1-2 December 2015, the following were identified as directions for future implementation:

- In terms of the modalities of awareness-raising activity undertaken under REACH, the presentations delivered were deemed lengthy. However, the group discussions which ensued were interactive and afforded opportunities for participants to actively engage and share their experiences, opinions and feedback on different issues under consideration. The need for keeping up the morale and interest of participants benefitting from the training was also conveyed. **Response:** Activities have been designed to be more interactive, having presentations which encourage dialogue and providing practical examples that may be used to facilitate understanding.
- The need to integrate and mainstream gender into all outreach presentations. **Response:** Targeted presentations on gender and related issues will be improved and mainstreamed into the project's key areas of work and outreach strategies. In all capacity development activities the subject matter of gender equality and empowerment will be further highlighted.
- There was a suggestion to attempt to further include the relevant decision-makers from the provincial/district level in the outreach missions. **Response:** To the highest extent possible, the relevant stakeholders have been identified and invited to participate. However, owing to the relative remoteness of the field missions sites and limited availability of some officers (due to conflicting schedules), it is difficult to have full participation of all the concerned officials.

## Annexes:

1. Results and Resources Framework
2. Annual Work Plan and Budget
3. Monitoring Framework and Evaluation Plan
4. Communications Plan
5. Project Fast Facts
6. REACH Brochure 2015
7. REACH Consolidated Data for 2015
8. Minutes of the REACH Project Board Meeting 18 December 2015
9. Project Stories in 2015

## Annex 1: Results and Resources Framework

### I. Results and Resources Framework

#### **Applicable Key Result Areas from UNDP Strategic Plan 2014-17:**

Output 2.4. Frameworks and dialogue processes engaged for effective and transparent engagement of civil society in national development;

Output 3.2. Functions, financing and capacity of sub-national level institutions enabled to deliver improved basic services and respond to priorities voiced by the public;

Output 3.4. Functions, financing and capacity of rule of law institutions enabled, including to improve access to justice and redress;

Output 4.3. Evidence-informed national strategies and partnerships to advance gender equality and women's empowerment; and

Output 4.4. Measures in place to increase women's participation in decision-making.

#### **Intended Outcome as stated in the UNDAF (2013-2017) Document for the Pacific Region:**

Outcome 5.1: Regional, national, local and traditional governance systems are strengthened and exercise the principles of good governance, respecting and upholding human rights, especially women's rights, in line with international standards.

#### **Intended Outcome as stated in the Country Programme Results and Resource Framework (UNDAF Fiji Country Matrix):**

Outcome 5.1: National, local, and traditional governance systems uphold human rights, especially women's rights in line with international standards.

#### **Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets (UNDAF Fiji Country Matrix – Outcome 5.1):**

**Indicators:** World Bank Good Governance Indices (Voice and Accountability, Political Stability, Government Effectiveness, Regulatory Quality, Rule of Law, Control of Corruption)

**Baseline:** Voice and Accountability (19/49.6), Political Stability (39.6/60.9), Government Effectiveness (26.8/44.3), Regulatory Quality (27.3/41.1), Rule of Law (19.9/50.8), Control of Corruption (19.1/45.8) (2010)

**Target:** Improved Rating for World Bank Good Governance Indices

#### **Partnership Strategy**

**Project title and ID (ATLAS Award ID):** Rights, Empowerment and Cohesion for rural and urban Fijians (REACH) Project (ATLAS Award ID: 00083209; Project Output ID: 00095482)

INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p><b>Output 1:</b> Capacity Building for Peace Building and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law and Human Rights</p> <p><b>Output Baselines:</b></p> <ol style="list-style-type: none"> <li>1. Zero-comprehensive feasibility studies informing service delivery to rural communities.</li> <li>2. Zero- dedicated medium of access/provision (mobile clinics) for legal aid, access to justice and capacity building for women.</li> <li>3. N/A</li> <li>4. Lack of coordination between Ministries on rural service delivery.</li> <li>5. Minimal access of legal aid services in rural areas.</li> <li>6. N/A</li> </ol> <p><b>Output Indicators:</b></p> <ol style="list-style-type: none"> <li>1. Status of feasibility study on rural service delivery.</li> </ol>	<p><b>Output Targets</b></p> <p><b>2015:</b></p> <ol style="list-style-type: none"> <li>1. Feasibility Study conducted</li> <li>2. Implementation Roadmap for mobile units completed</li> <li>1. 3 x mobile units procured and handed over to Government</li> <li>2. Training materials and plans developed on women’s rights and access to justice.</li> <li>3. Awareness and capacity building trainings for women/youths conducted for at least 4 districts.</li> <li>4. Assessment on peace-building, social cohesion and DG conducted for related national institutions</li> <li>5. Strategic Planning and Coordination Plans developed and</li> </ol>	<p><b>Activity Result 1.1: Supporting rural and urban settlements service delivery for women and vulnerable groups through putting up mobile unit for legal and other services and advice.</b></p> <p>1.1.1 Recruit international and local experts as well as field researchers to conduct Feasibility Study for mobile units for improved service delivery for women and other vulnerable groups.</p> <p>1.1.2 Undertake consultations in Vitilevu and Vanualevu and develop implementation roadmap and annual/monthly plans for setting up of national mobile units in two major islands in Fiji – Vitilevu and Vanua Levu.</p> <p>1.1.3 Tender for mobile units published.</p> <p>1.1.4 Undertake procurement for 3 national mobile units for improved service delivery.</p> <p>1.1.5 Technical advisory, planning &amp; coordination for mobile buses and project management (3 years)</p>	<p>UNDP</p>	<p>\$1,715,000</p>



<p>2. # of mobile units procured to improve service delivery.</p> <p>3. % of population trained and indicating improved levels of awareness around issues such as women’s rights, access to justice, etc through surveys.</p> <p>4. # of coordination meetings between ministries that result in joint plans for rural service delivery.</p> <p>5. % of population provided access to legal aid service through the mobile clinics.</p> <p>6. % of legal practitioners, judges and related participants trained and expressing (through surveys) improved knowledge on case handling around key issues such as domestic violence, human rights etc.</p>	<p>deployed among government ministries.</p> <p>6. At least 1 coordination meetings between Govt ministries conducted in 2015.</p> <p>7. Training materials for government coordination developed and utilised</p> <p><b>2016/2017</b></p> <p>8. Annual Plan for use of mobile units in 2016/2017 completed, distributed and implemented.</p> <p>9. Further awareness and capacity building trainings completed for 10 districts.</p> <p>10. Legal Aid training and capacity assessment completed</p> <p>11. Survey conducted on legal aid access and service provision for Fiji</p> <p>12. Trainings conducted for legal aid officers in northern and western division.</p> <p>13. Trainings conducted for legal aid officers in</p>	<p><b>Activity Result 1.2: Undertake capacity building for women and youth on peace-building, social cohesion and other development issues at national and sub-national levels.</b></p> <p>1.2.1 Develop training and awareness roadmap/plans for women’s rights and access to justice workshops and awareness activities.</p> <p>1.2.2 Produce communications, knowledge/ training materials.</p> <p>1.2.3 Conduct awareness sessions to train women and youths champions in 14 districts on human rights, democratic governance, peace-building and social cohesion.</p>	<p>UNDP</p> <p>(TRAC)</p>	<p>\$80,000</p> <p>\$60,000</p>
<p>Sources: Annual Report, quarterly progress reports, ATLAS reporting, Project Evaluation Reports</p>		<p><b>Activity Result 1.3: Support key government institutions, such as Ministry of Women and Poverty Alleviation, with strategic planning, coordination with relevant line ministries for effective and coordinated service delivery to urban informal and rural communities.</b></p>	<p>UNDP</p>	<p>\$71,000</p>

	<p>central and eastern division.</p> <p>14.2 additional legal clinic setup by 2017</p> <p>15. Awareness raised on legal clinics among law students and practitioners.</p> <p>16. Training for judges and legal practitioners on special issues such as domestic violence, human rights conducted in central division.</p> <p>17. Training on special issues such as domestic violence, human rights conducted in northern and western division.</p>	<p>1.3.1 Undertake strategic analysis and assessment of capacity within different institutions in relation to peace building, social cohesion and democratic governance.</p> <p>1.3.2 Develop training materials or modules on effective coordination, planning and M&amp;E for Government.</p> <p>1.3.3 Create a platform/space/ mechanism for on effective planning and coordination.</p> <p>1.3.4 Provide technical advisory support for strategic planning and management for Ministry of Women and other institutions.</p>		
		<p><b>Activity Result 1.4: Support to strengthening the capacity of and the legal aid commission to improve access to justice in urban informal and rural communities.</b></p> <p>1.4.1 Undertake training &amp; capacity Needs Assessment of Legal Aid</p> <p>1.4.2 Undertake national survey of Legal Aid Service Provision</p> <p>1.4.3 Conduct trainings for Legal Aid Officers on special issues such as domestic violence and family law matters (relative to international best practice)</p> <p>1.4.4 Conduct awareness programmes for Legal Aid Services.</p>	UNDP	\$79,000

		<p><b>Activity Result 1.5: Provide support in strengthening academic law clinics for improved legal services to urban informal and rural communities, in particular women and youth, and building the awareness of law students on ethics and the values of social justice.</b></p> <p>1.5.1 Provide technical advisory support to strengthening capacity of Community Legal Centre(s).</p> <p>1.5.2 Upgrade equipments to strengthen academic law clinics (currently one with USP) for improved service delivery and accessibility.</p> <p>1.5.3 Conduct awareness workshops for law students on academic law clinics and on democratic governance principles such as ethics and values of social justice.</p>	UNDP	\$78,500
		<p><b>Activity Result 1.6: Support the capacity building of institutions working on democratic governance, human rights, rule of law, and anti-discrimination aspects. Provision of support in building capacity of judicial officers, judges and other related actors on special issues such as domestic violence</b></p> <p>1.6.1 Provide training for practitioners (including judges and legal practitioners) and other related</p>	UNDP	\$100,000

		actors working in the areas of human rights, anti-discrimination on international best practices, and case studies from other countries.  1.6.2 Provide technical advisory and capacity-building support to strengthening institutions working on democratic governance, HR, rule of law and anti-discrimination aspects.		
			<b>Subtotal Output 1</b>	<b>\$2,183,500</b>
<p><b>Output 2:</b> Support Research and Analysis for evidence based policy making</p> <p><b>Baselines:</b></p> <ol style="list-style-type: none"> <li>1. No dedicated policy advice/ analysis undertaken for strengthening legal aid access, regulation and policy work for women/ vulnerable population.</li> <li>2. No comprehensive Local Governance Assessment done in Fiji.</li> </ol> <p><b>Indicators:</b></p> <ol style="list-style-type: none"> <li>1. Dedicated policy advisory and analysis done on an ongoing basis targeting women</li> </ol>	<p><b>Targets</b></p> <p><b>2016:</b></p> <ol style="list-style-type: none"> <li>1. Legal Aid regulatory, policy and capacity assessment undertaken.</li> </ol> <p><b>2017:</b></p> <ol style="list-style-type: none"> <li>2. Policy research and analysis conducted in a timely manner.</li> <li>3. Local Governance Research and Assessment conducted</li> <li>4. Baseline research conducted on LG and</li> <li>5. LG concept finalised and presented for resource mobilisation.</li> </ol>	<p><b>Activity Result 2.1: Undertake policy research and analysis on access to justice and legal empowerment of vulnerable and disadvantaged groups and those in remote areas.</b></p> <p>2.1.1 Provide policy advice and analysis done for strengthening legal aid regulations, policies and capacities.</p> <p>2.1.2 Undertake and support research on legal aid best practices for improved service and legal aid access.</p> <p>2.1.3 Undertake policy research and analysis on broader access to justice and legal empowerment of people in the rural communities.</p>	UNDP	\$65,000
		<p><b>Activity Result 2.2: Local Governance Policy Research</b></p>	UNDP	\$62,500

<p>and vulnerable group access on legal aid.</p> <p>2. 1 x Comprehensive study on Local Governance in 2016/2017</p> <p>Sources: Annual Report, quarterly progress reports, ATLAS reporting, Project Evaluation Reports</p>		<p>2.2.1 Undertake policy research on local governance conducted at local levels to identify baseline data and key issues as well as research and data gaps.</p> <p>2.2.2 Develop concept and undertake resource mobilisation undertaken for Local Governance Strengthening</p>		
			<b>Subtotal Output 2</b>	<b>\$127,500</b>
<p><b>Output 3:</b> Project Management and effective Monitoring &amp; Evaluation (M&amp;E) is applied to enhance project results</p> <p><b>Baseline:</b></p> <ol style="list-style-type: none"> <li>1. No Project Staff</li> <li>2. N/A</li> <li>3. N/A</li> <li>4. Project Evaluation guidelines on POPP</li> </ol> <p><b>Indicators:</b></p>	<p><b>Targets:</b></p> <p><b>2015/2016/2017</b></p> <ol style="list-style-type: none"> <li>1. Project reporting on quarterly basis completed on time.</li> <li>2. Annual Board Meeting completed.</li> <li>3. Annual Donor reports submitted on time.</li> <li>4. Mid-term evaluation reports shared with relevant stakeholders.</li> <li>5. Final Project evaluation report completed and shared with relevant stakeholders.</li> </ol>	<p><b>Activity Result 3.1: Project is managed effectively and key results achieved and reported</b></p> <ol style="list-style-type: none"> <li>3.1.1 Project Board is updated on Project Progress</li> <li>3.1.2 Quarterly Progress Reports produced on time every quarter</li> <li>3.1.3 Donor Reports are prepared and submitted on time ensuring quality and results-oriented reporting</li> <li>3.1.4 Communications and Visibility</li> <li>3.1.5 Project Operational Expenses</li> <li>3.1.6 UNDP GMS (8%)</li> </ol>	<p>UNDP</p> <p>(TRAC)</p> <p>(TRAC)</p>	<p>\$12,000</p>

<p>1. # of Project Staff recruited and trained.</p> <p>2. # of Board meetings conducted effectively.</p> <p>3. Timelines of donor reporting.</p> <p>4. Project follows UNDP POPP guidelines on Project evaluation.</p> <p>Sources: Annual Report, quarterly progress reports, ATLAS reporting, Project Evaluation Reports</p>				\$10,000
				\$50,000
				\$184,000
		<p><b>Activity Result 3.2: Independent Project Evaluations</b></p> <p>3.2.1 Mid-term Evaluation is conducted and results shared with stakeholders</p> <p>3.2.2 Mid-term Evaluation recommendations incorporated into Project Document/RRF</p> <p>3.2.3 Final Project Evaluation Conducted and results shared</p> <p>3.2.4 Miscellaneous</p>	<p>UNDP (TRAC)</p> <p>(TRAC)</p>	\$80,000
				\$38,000
			<b>Subtotal Output 3</b>	<b>\$374,500</b>
			<b>Total Budget</b>	<b>\$2,685,000</b>

## Annex 2: Annual Work Plan and Budget

### IV. ANNUAL WORK PLAN

Year: 2015

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount	
<p><b>Output 1:</b> Capacity Building for Peace Building and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law and Human Rights</p> <p><b>Baselines:</b></p> <p>7. Zero-comprehensive feasibility studies informing service delivery to rural communities.</p> <p>8. Zero- dedicated medium of access/provision (mobile clinics) for legal aid, access to justice and capacity building for women.</p> <p>9. Lack of coordination between Ministries on rural service delivery.</p> <p><b>Indicators:</b></p> <p>7. Status of feasibility study on rural service delivery.</p>	<p><b>Activity Result 1.1: Supporting rural and urban settlements service delivery for women and vulnerable groups through putting up mobile unit for legal and other services and advice.</b></p> <p>1.1.1 Recruit international and local experts as well as field researchers to conduct Feasibility Study for mobile units for improved service delivery for women and other vulnerable groups.</p> <p>1.1.2 Undertake consultations in Vitilevu and Vanualevu and develop implementation roadmap and annual/monthly plans for setting up and use of national mobile units in two major islands in Fiji – Vitilevu and Vanua Levu.</p> <p>1.1.3 Tender for mobile units published.</p> <p>1.1.4 Undertake procurement for 3 national mobile units for improved service delivery.</p>					UNDP	Cost-sharing	71200-Int Consult	\$15,000	
			X						71300-Local Consultants	\$20,000
			X		X				71600-Travel	\$5,000
			X						74200-Advertising	\$10,000
				X			72200-Equipmnt	\$289,500		

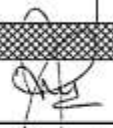
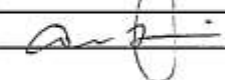
EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount
8. # of mobile units procured to improve service delivery.	1.1.5 Technical advisory, planning & coordination for mobile buses and project management	X	X	X	X			Technical advisory, coordination, project management cost	\$229,000
9. # of coordination meetings between ministries resulting in joint plans for rural service delivery.	<b>Activity Result 1.2: Undertake capacity building for women and youth on peace-building, social cohesion and other development issues at national and sub-national levels.</b>								
<b>Targets:</b> 18. Feasibility Study conducted and plans/roadmaps developed for use of mobile buses	1.2.1 Develop training and awareness roadmaps/plans for women's rights and access to justice workshops and awareness activities.			X	X	UNDP	Cost-sharing	71200- Int Consultants 71600-Travel	\$10,000 \$5,000
19. 3 x mobile units procured and handed over to Government	<b>Activity Result 1.3: Support key government institutions, such as Ministry of Women and Poverty Alleviation, with strategic planning, coordination with relevant line ministries for effective and coordinated service delivery to urban informal and rural communities.</b>								
20. At least 1 coordination meetings between Govt ministries conducted in 2015.	1.3.1 Conduct a coordination meeting to undertake a strategic analysis and identify capacity within different institutions.			X		UNDP	Cost-sharing	75700-Meeting Cost	\$5,000
								<i>Subtotal Output 1</i>	<i>\$588,500</i>
<b>Output 3:</b> Project Management and effective Monitoring & Evaluation	<b>Activity Result 3.1: Project is managed effectively and key results achieved and reported</b>								



EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET					
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount			
(M&E) is applied to enhance project results <b>Baseline:</b> 5. No Project Staff 6. N/A 7. N/A <b>Indicators:</b> 1. # of Project Staff recruited and trained. 2. # of Board meetings conducted effectively. 3. Timelines of donor reporting. <b>Targets:</b> 6. Project reporting on quarterly basis completed on time. 7. Annual Board Meeting completed. 8. Annual Donor reports submitted on time. Sources: Annual Report, quarterly progress reports, ATLAS reporting	3.1.2 Project Board is updated on Project Progress				X	UNDP	Cost-sharing	75700-Meeting Expenses	\$4,000			
	3.1.3 Quarterly Progress Reports produced on time every quarter	X	X	X	X							
	3.1.4 Donor Reports are prepared and submitted on time ensuring quality and results-oriented reporting				X							
	3.1.6 Communications and Visibility	X	X	X	X					72400-Communications	\$2,000	
	3.1.7 Project Operational Expenses	X	X	X	X						\$8,000	
	3.1.8 UNDP GMS (8%)	X									\$30,000	
											<i>Subtotal Output 3</i>	\$44,000
	<b>TOTAL</b>											<b>\$632,500</b>

Signed (Fiji Government-PS Ministry of Women, Children and Poverty Alleviation):

Signed by (UNDP- Deputy Resident Representative):

 9/6/15  
 9/6/15

### **ANNEX 3: MONITORING FRAMEWORK AND EVALUATION PLAN**

*Please refer to the Deliverable Description to complete this component of the template.  
Suggested text to be adapted to project context.*

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

#### **Within the annual cycle**

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An Issue Log shall be activated in Atlas and updated by the Project Coordinator/Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) shall be submitted by the Project Coordinator to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- a project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- a Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events

#### **Annually**

- **Annual Review Report.** An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

#### **Project Evaluation**

The Project is expected to be evaluated in its mid-term and a final evaluation is also planned to provide as assessment on improvements during the implementation phase as well as for design of similar projects in the future based on final project evaluation.

#### ANNEX 4: Communications Plan

Indicative Activities	Progress and result
Activity Result 1.2: Undertake capacity building for women and youth on peacebuilding, social cohesion and other development issues at national and subnational levels.	
1.2.2 Produce communications, knowledge and training materials, including tool kits and presentation materials for joint teams undertaking mobile outreach services.	<ul style="list-style-type: none"> <li>▪ Pull-up banners presenting services aided the mobile outreach services in two local languages, English and iTaukei.</li> <li>▪ A pull-up banner on SDG5, 'Achieve gender equality and empower all women and girls' raised awareness on SDG5 among UN staff, the media, donor community and civil society during activities such as the International Human Rights Day media event and a joint awareness event for UN staff with UN Women.</li> </ul>
1.2.3 Support to Fiji Women's National Expo including the conduct of a one day workshop each year prior to commencement of Expo on thematic issue related to gender equality.	<ul style="list-style-type: none"> <li>▪ <b>Activities:</b> (Pre-Expo) 1. Awareness Workshop; (Expo) 2. REACH Information and Awareness sessions; 3. Rural Women Talk Show; 4. REACH project booth; and 5. Press conference and visibility for Japan's contribution.</li> <li>▪ <b>Key Result 1:</b> 122 women and men (121:1) from Northern Division have gained awareness on the topics relevant to them: Services provided by the Ministry of Women, Children and Poverty Alleviation, and Legal Aid Commission; Gender-based violence; and Financial literacy.</li> <li>▪ <b>Key Result 2:</b> 79 women and men (78:1) from Western, Central and Eastern Divisions participated in the Project REACH sessions during Expo and have gained information and awareness on the services provided by the Ministry of Women, Children and Poverty Alleviation, and Legal Aid Commission.</li> <li>▪ <b>Key Result 3:</b> 'Rural Women Talk Show' on information and awareness on the services provided by the Ministry of Women, Children and Poverty Alleviation, and Legal Aid Commission was heard by all people in the Expo venue as well as broadcasted live through all six radio stations of the Fiji Broadcasting Corporation (FBC) across Fiji.</li> <li>▪ <b>Key Result 4:</b> 570 participants (women) and 11,673 visitors (5,636 women, 3,787 men, 2,250 children (under13) to Expo have increased their knowledge on the REACH project, UNDP Fiji Multi-Country Office, Sustainable Development Goals, UN Volunteer Programme, and International Day of Rural Women (October 15) through various advocacy materials and discussions with UNDP team members at the Expo project booth.</li> <li>▪ <b>Key Result 5:</b> Contribution to rural women through the REACH project and Expo made by the Government of Japan was visible through Fiji national media and UNDP social media globally.</li> </ul>

Activity Result 3.1: Project is managed effectively and key results achieved and reported.

3.1.4 Communications and Visibility

- 500 copies of the project leaflet and pull-up banners increased visibility of the project among the project partners, donors and development communities at various events and meetings including Fiji Women's National Expo, UNDP Programme Board meeting and UN Free and Equal Pacific campaign launch.
- Press conferences and press releases jointly organized with the project partners at the signing of the project and for the International Rural Women's Day during the Fiji Women's national Expo were covered by the local online and printed media.
- The project support to the Fiji National Women's Expo was visible through the billboard, flyer, programme and opening ceremony backdrop organized by the Ministry of Women, Children and Poverty Alleviation as well as the 1000 pieces of non-woven material bags produced and distributed by the project during the Expo.
- The project was also visible through the UNDP Pacific website and social media including facebook, twitter and Flickr, which re-posted by followers.



Pre-Expo Awareness Workshop participants, 12 October 2015



Project banner and leaflet



The Fiji Times, Saturday, 17 October 2015



Facebook post on 15 October 2015



Twitter post on 8 December 2015



SDG5 pull-up banner



## Annex 5: Project Fast Facts



Empowered lives.  
Resilient nations.

### Rights, Empowerment and Cohesion (REACH) for Rural and Urban Fijians Project

The key purpose of the REACH project is to promote peace building, social cohesion and inclusiveness through awareness of rights, access to services, provision of legal advice and institutional capacity building in Fiji.

The REACH project is linked to the Sustainable Development Goals (SDGs) through the empowerment of women and girls (SDG5) and the promotion of a peaceful and inclusive society for sustainable development, provision of access to justice for all and building effective, accountable and inclusive institutions (SDG16).

The REACH project will support the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission on the following two components:

- To improve awareness and service delivery to people in urban informal and rural communities in the areas for the Ministry of Women, Children and Poverty Alleviation of people's right to social and economic wellbeing; and for the Legal Aid Commission in the area of people's right to justice, focusing on legal aid.
- To support research and analysis for evidence based policy making.



Constitution of the Republic of Fiji in three languages.

#### Project Overview

- **Project duration:** 2015 – 2018
- **Project location:** Throughout Fiji
- **Partnership:** The Ministry of Women, Children and Poverty Alleviation, and Legal Aid Commission
- **Total budget:** US\$2.685 million
- **Funds:** Government of Japan and UNDP



Dawara village, Wailevu District, Cakaudrove Province, Northern Division.

#### The REACH project aims to accomplish the following key results:

- Increased awareness in urban informal and rural communities of constitutional rights in the areas of social and economic wellbeing and justice, focusing on legal aid, through the provision of mobile teams.
- Enhanced delivery of the services provided by the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission through the provision of mobile teams visiting urban informal and rural communities.
- Strengthened capacity of the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission through support to strategic planning, monitoring of results and support of coordination for effective and coordinated service delivery to urban informal and rural communities.
- Policy making informed and based on evidence through research and analysis on the relevant areas related to the empowerment of women and girls, promotion of peaceful

and inclusive societies for sustainable development, provision of access to justice for all and building effective, accountable and inclusive institutions.



**Result from the Pilot Implementation in 2015  
(September – December)**

- Pilot location: All three provinces of the Northern Division (Macuata, Bua and Cakaudrove), 10 of the 37 Districts in the Northern Division.
- 48 villages and settlements and 1,127 people (464 women, 507 men and 156 children) reached out by the mobile team.
- 729 services provided to these villages and settlements by the Ministry of Women, Children and Poverty Alleviation and Legal Aid Commission
- The project supported the Fiji National Women's Expo 2015 in Suva organized by the Ministry of Women, Children and Poverty Alleviation from 14-16 October 2015. Information and awareness sessions conducted before and during the Expo reached 201 people (Women: 199; Men: 2) and Radio Talk Shows undertaken reached audiences from across Fiji.



From left: H.E. Mr. Takuji Hanatani, Ambassador Extraordinary and Plenipotentiary of Japan; The Hon. Rosy Sofia Akbar, Minister for Women, Children and Poverty Alleviation; Akiko Fujii, UNDP Deputy Resident Representative; Mr Sunil Sharma, Director, Legal Aid Commission.

For more information, contact:

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15 February 2016

**United Nations Development Programme**

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Taganikula Settlement, Namuka District, Macuata Province, Northern Division.





## Annex 6: REACH Brochure 2015



### RIGHTS, EMPOWERMENT AND COHESION (REACH) FOR RURAL AND URBAN FIJIANS PROJECT

- Project duration: June 2015 – June 2018
- Project location: Throughout Fiji, pilot location in Northern Division
- Partnership: The Ministry of Women, Children and Poverty Alleviation, and Legal Aid Commission
- Total budget: US\$2.685 million
- Funds: Government of Japan and UNDP



Mobile team visit at Navua village, Wailoa West District, Cakaudrove Province.

**RIGHTS, EMPOWERMENT AND COHESION (REACH) FOR RURAL AND URBAN FIJIANS PROJECT**

United Nations Development Programme  
 Level 2, Kilauea House, APM Motor & Parade  
 P.O. Box 2500, Suva, Fiji  
 Tel: 679 330 2500  
 Fax: 679 330 1713  
 Email: [reac@un.org](mailto:reac@un.org)  
[www.un.org](http://www.un.org)

Cooperating Institutions: Ministry of Women, Children and Poverty Alleviation and Legal Aid Commission, Fiji

### RIGHTS, EMPOWERMENT AND COHESION (REACH) FOR RURAL AND URBAN FIJIANS PROJECT

The key purpose of REACH project is to promote peace building, social cohesion and inclusiveness through awareness of rights, access to services, provision of legal advice and institutional capacity building in Fiji.

The REACH project is linked to the Sustainable Development Goals through the empowerment of women and girls and the promotion of a peaceful and inclusive society for sustainable development, provision of access to justice for all and building effective, accountable and inclusive institutions.

The REACH project will primarily work with the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission on the following two components:

- To improve awareness and service delivery to people in urban informal and rural communities in the areas for the Ministry of Women, Children and Poverty Alleviation of people's right to social and economic wellbeing, and for the Legal Aid Commission in the areas of people's right to justice, focusing on legal aid.
- To support research and analysis for evidence-based policy making.



This is a community meeting in Navua village, Wailoa West District, Cakaudrove Province.



The REACH project aims to accomplish the following key results:

- Increased awareness in urban informal and rural communities of constitutional rights in the areas of social and economic wellbeing and justice, focusing on legal aid, through the provision of mobile teams.
- Enhanced delivery of the services provided by the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission through the provision of mobile teams visiting urban informal and rural communities.
- Strengthened capacity of the Ministry of Women, Children and Poverty Alleviation and the Legal Aid Commission through support to strategic planning and support of coordination with relevant line ministries for effective and coordinated service delivery to urban informal and rural communities.
- Strengthened capacity of institutions working on democratic governance, human rights, rule of law, and anti-discrimination aspects through provision of targeted support in areas identified as high priority during the project REACH implementation.
- Policy making informed and based on evidence through research and analysis on the relevant areas related to the empowerment of women and girls, promotion of peaceful and inclusive societies for sustainable development, provision of access to justice for all and building effective, accountable and inclusive institutions.



Community meeting with Luvuvu settlement and Wailoa settlement, Luvuvu District, Suva Province.

## Annex 7: REACH Consolidated Data for 2015

### 1) Consolidated number of all activities from July to December

Activities	Province	Number of district	number of village/settlement	Women	Men	Children under age of 18	Total
<b>(A) Mobile Service</b>							
July Scoping	Macuata, Bua, Cakaudrove	6	9	100	62	0	162
Pilot(Aug-Dec)	Bua	5	12	165	184	38	387
Pilot(Aug-Dec)	Cakaudrove	2	16	176	151	75	402
Pilot(Aug-Dec)	Macuata	3	20	123	172	43	338
<b>Sub-total</b>		<b>16</b>	<b>57</b>	<b>564</b>	<b>569</b>	<b>156</b>	<b>1,289</b>
<b>B) Women's Expo(Oct)</b>							
Workshop	(Northern Division)		N/A	121	1	0	122
Pilot Mobile service	(Central, Western and Eastern Divisions)		N/A	78	1	0	79
Talk Show	(Northern, Central, Western and Eastern Divisions)		N/A	570	0	0	570
<b>Sub-total</b>				<b>769</b>	<b>2</b>	<b>0</b>	<b>771</b>
<b>Grand Total (A)+(B)</b>		<b>16</b>	<b>57</b>	<b>1,333</b>	<b>571</b>	<b>156</b>	<b>2,060</b>

### 1-2) Participants of pilot by mobile service mission from August to December with date

<b>August mission</b>									
	No.	Date	Name of village/settlement	District	Province	Women	Men	Children under 18	Total
	1	20-Aug	Naruwai	Dama	Bua	20	6	0	26
	1	20-Aug	Nasau	Dama	Bua	3	0	0	3
	1	20-Aug	Nagadoa	Dama	Bua	4	0	0	4
	1	20-Aug	Driti	Dama	Bua	2	0	0	2
<b>Total</b>	<b>4</b>	<b>villages</b>				<b>29</b>	<b>6</b>	<b>0</b>	<b>35</b>
<b>September mission</b>									
	3	14-Sep	Naduna, Nagata & Sovanakai Settlement	Labasa	Macuata	9	17	0	26
	1	15-Sep	Nakasa Village	Wailevu	Cakaudrove	16	9	1	26
	1	15-Sep	Natua Village	Wailevu	Cakaudrove	16	22	10	48
	1	16-Sep	Vunidamole Village	Wailevu	Cakaudrove	19	14	10	43
	1	16-Sep	Natuvu Village	Wailevu	Cakaudrove	25	10	3	38
	1	16-Sep	Valeni Village	Wailevu	Cakaudrove	9	20	10	39
	1	17-Sep	Dawara	Wailevu	Cakaudrove	12	15	5	32
	3	17-Sep	Keka/Vatuvonu village/Loganimasi settlement	Wailevu	Cakaudrove	18	12	6	36
	1	17-Sep	Naviavia Settlement	Wailevu	Cakaudrove	21	14	3	38
	2	18-Sep	Naiqagi & Laucala village	Wailevu	Cakaudrove	15	10	3	28
<b>Total</b>	<b>15</b>	<b>villages and settlement</b>				<b>160</b>	<b>143</b>	<b>51</b>	<b>354</b>
<b>October mission</b>									
	2	26-Oct	Mataniwai & Naleba sett	Labasa	Macuata	2	7	1	10
	1	26-Oct	Vunicuicui Sett	Labasa	Macuata	12	12	6	30
	1	27-Oct	TISI Sangam	Labasa	Macuata	6	4	0	10
	1	27-Oct	Daku Sett	Nadogo	Macuata	6	13	0	19
	1	27-Oct	Natabe sett	Nadogo	Macuata	7	20	0	27
	1	28-Oct	Wainikoro sett	Nadogo	Macuata	19	12	11	42
	1	28-Oct	Tanganikula sett	Nadogo	Macuata	6	16	4	26
	1	29-Oct	Qelewara vill	Namuka	Macuata	7	7	0	14



	1	29-Oct	Visoqa vill	Namuka	Macuata	4	7	3	14
	1	29-Oct	Naravuka vill	Namuka	Macuata	6	10	0	16
	2	29-Oct	Cawadevo & Matainadol vill	Namuka	Macuata	4	5	0	9
	1	29-Oct	Nabubu vill	Namuka	Macuata	14	10	8	32
	1	30-Oct	Lakeba vill	Namuka	Macuata	11	21	10	42
	2	30-Oct	Salevukoso & Delaivadra vill	Namuka	Macuata	10	11	0	21
<b>Total</b>			<b>17 villages and settlement</b>			<b>114</b>	<b>155</b>	<b>43</b>	<b>312</b>
<b>November mission</b>									
	1	9-Nov	Tavea Island	Lektu	Bua	11	31	4	46
	1	9-Nov	Navunievu village	Bua	Bua	11	20	3	34
	1	10-Nov	Nasolo village	Nadi	Bua	10	21	4	35
	1	10-Nov	Nasavu village	Nadi	Bua	15	25	5	45
	1	10-Nov	Nasawana village	Nadi	Bua	12	25	5	42
	1	12-Nov	Kavula village	Lektu	Bua	28	25	8	61
	1	12-Nov	Banikiea vill age	Lektu	Bua	25	19	8	52
	1	13-Nov	Korokade settlement	Lektu	Bua	24	12	1	37
<b>Total</b>			<b>8 villages/settlement</b>			<b>136</b>	<b>178</b>	<b>38</b>	<b>352</b>
<b>December mission</b>									
	4	9-Dec	Nukobolu, Nukubolu, Vunivesi and Bagata	Koroalau	Cakadrove	25	25	24	74
<b>Total</b>			<b>4 villages</b>			<b>25</b>	<b>25</b>	<b>24</b>	<b>74</b>
<b>Grand Total</b>			<b>48 villages and settlements</b>	<b>9 Districts</b>	<b>3 Provinces</b>	<b>464</b>	<b>507</b>	<b>156</b>	<b>1127</b>

Province	No. of Communities	Date	Name of village/settlement	District	Women	Men	Children under 18	Total
Bua	1	20-Aug	Naruwai	Dama	20	6	0	26
Bua	1	20-Aug	Nasau	Dama	3	0	0	3
Bua	1	20-Aug	Nagadoa	Dama	4	0	0	4
Bua	1	20-Aug	Driti	Dama	2	0	0	2
Bua	1	9-Nov	Tavea Island	Lektu	11	31	4	46
Bua	1	9-Nov	Navunievu village	Bua	11	20	3	34
Bua	1	10-Nov	Nasolo village	Nadi	10	21	4	35
Bua	1	10-Nov	Nasavu village	Nadi	15	25	5	45
Bua	1	10-Nov	Nasawana village	Nadi	12	25	5	42
Bua	1	12-Nov	Kavula village	Lektu	28	25	8	61
Bua	1	12-Nov	Banikiea vill age	Lektu	25	19	8	52
Bua	1	13-Nov	Korokade settlement	Lektu	24	12	1	37
<b>Total Bua</b>	<b>12</b>		<b>villages/settlements</b>	<b>5 Districts</b>	<b>165</b>	<b>184</b>	<b>38</b>	<b>387</b>
Cakadrove	1	15-Sep	Nakasa Village	Wailevu	16	9	1	26
Cakadrove	1	15-Sep	Natua Village	Wailevu	16	22	10	48
Cakadrove	1	16-Sep	Vunidamole Village	Wailevu	19	14	10	43
Cakadrove	1	16-Sep	Natuvu Village	Wailevu	25	10	3	38
Cakadrove	1	16-Sep	Valeni Village	Wailevu	9	20	10	39
Cakadrove	1	17-Sep	Dawara	Wailevu	12	15	5	32
Cakadrove	3	17-Sep	Keka/Vatuvonu village/Loganimasi settlement	Wailevu	18	12	6	36
Cakadrove	1	17-Sep	Naviavia Settlement	Wailevu	21	14	3	38
Cakadrove	2	18-Sep	Naiqaqi & Laucala village	Wailevu	15	10	3	28
Cakadrove	4	9-Dec	Nukobolu, Nukubolu, Vunivesi and Bagata	Koroalau	25	25	24	74
<b>Total Cakadrov</b>	<b>16</b>		<b>villages/settlements</b>	<b>2 districts</b>	<b>176</b>	<b>151</b>	<b>75</b>	<b>402</b>
Macuata	3	14-Sep	Naduna, Nagata & Sovanakai Settlement	Labasa	9	17	0	26
Macuata	2	26-Oct	Mataniwai & Naleba sett	Labasa	2	7	1	10
Macuata	1	26-Oct	Vunicuicui Sett	Labasa	12	12	6	30

Macuata	1	27-Oct	TISI Sangam	Labasa	6	4	0	10
Macuata	1	27-Oct	Daku Sett	Nadogo	6	13	0	19
Macuata	1	27-Oct	Natabe sett	Nadogo	7	20	0	27
Macuata	1	28-Oct	Wainikoro sett	Nadogo	19	12	11	42
Macuata	1	28-Oct	Tanganikula sett	Nadogo	6	16	4	26
Macuata	1	29-Oct	Qelewara vill	Namuka	7	7	0	14
Macuata	1	29-Oct	Visogo vill	Namuka	4	7	3	14
Macuata	1	29-Oct	Naravuka vill	Namuka	6	10	0	16
Macuata	2	29-Oct	Cawadevo & Matainadai vill	Namuka	4	5	0	9
Macuata	1	29-Oct	Nabubu vill	Namuka	14	10	8	32
Macuata	1	30-Oct	Lakeba vill	Namuka	11	21	10	42
Macuata	2	30-Oct	Salevukoso & Delalvadra vill	Namuka	10	11	0	21
<b>Total Macuata</b>	<b>20</b>	<b>villages/settlements</b>	<b>3 districts</b>	<b>123</b>	<b>172</b>	<b>43</b>	<b>338</b>	
<b>Grand Total</b>	<b>48</b>	<b>villages/settlements</b>	<b>10 districts</b>	<b>464</b>	<b>507</b>	<b>156</b>	<b>1127</b>	

#### 1-4) July Scoping consultation

##### A) Consultation with community people

Name of village/settlement	District	Province	women	men	Total
1 Vorovoro Village	Mali	Macuata	4	2	6
2 Korovuli Village	Sasa	Macuata	12	5	17
3 Luvuluvu Community	Lekutu	Bua	14	3	17
4 Vakale Community	Lekutu	Bua			
5 Korokadi Community (informal settlement)	Lekutu	Bua	10	4	14
6 Nakera village	Nayarabale	Cakaudrove	26	6	32
7 Wailevu village	Wailevu	Cakaudrove	8	4	12
8 Lomolomo village	Wailevu	Cakaudrove	13	22	35
9 Labasa communities (TISI Mothers and Youth group)	Labasa	Macuata	8	4	12
<b>Total: 9 village/settlement</b>	<b>6 districts</b>		<b>95</b>	<b>50</b>	<b>145</b>

##### B) Consultation with government and stakeholders

Consultation with government and stakeholders	women	mem	total
	5	12	17

Total (A) +(B)

July Total participants for scoping	women	men	Total
	100	62	162

9 villages/settlements

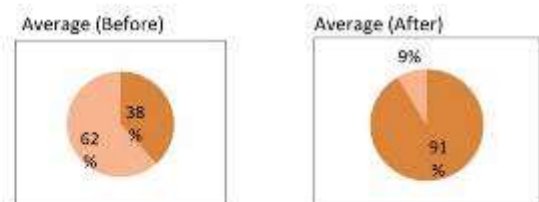
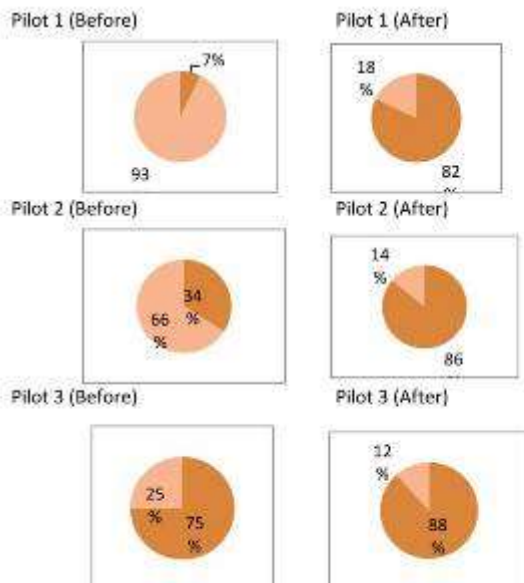
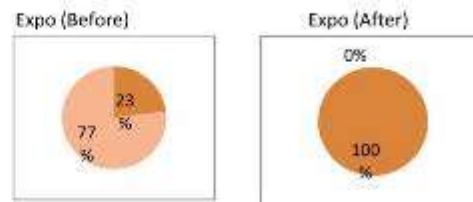
1-5) Total number of participants of all REACH activities from July to December

(A) Mobile service	Dates	LOCATION		PARTICIPATION			
		Province(s)	Number of villages/communities	Women	Men	Children	Total
Scoping	29 June – 04 July	Macuata, Cakaudrove, Bua	9	100	62	0	162
Pilot	20-Aug	Bua	4	29	6	0	35
Pilot	14-18 September	Cakaudrove	12	151	126	51	328
Pilot	14- September	Macuata	3	9	17	0	26
Pilot	26 – 30 October	Macuata	17	114	155	43	312
Pilot	9-13 November	Bua	8	136	178	38	352
Pilot	8-Dec	Cakaudrove	4	25	25	24	74
<b>TOTAL</b>			<b>57</b>	<b>564</b>	<b>569</b>	<b>156</b>	<b>1,289</b>

B) Women's Expo							
Workshop	12-Oct	(Northern Division)	N/A	121	1	0	122
Pilot Mobile service	13-16 Oct	(Central, Western and Eastern Divisions)	N/A	78	1	0	79
Talk Show	16-Oct	(Northern, Central, Western and Eastern Divisions)	N/A	570	0	0	570
Sub-total				769	2	0	771
<b>Total (A) +(B)</b>				<b>57</b>	<b>1,333</b>	<b>571</b>	<b>2,060</b>

2-1) Awareness data and chart by activities (%)

Activities	Before		After		
	yes	no	yes	no	
Pilot 1	7	93	82	18	
Pilot 2	34	66	86	14	
Pilot 3	75	25	88	12	
Expo	23	77	100	0	
Workshop	53	47	100	0	
Average(%)	38	62	91	9	





2-2) Awareness on 9th December

Post survey for Nukobolu village		Legal Aid	Women	SocialWel
1	Number of the group	64	25	60
2	When was the last time village had awareness raising session	yes, October 2015(100%)	yes, March 2015(100%)	yes, 2014, Awareness training at Bugata village(100%)
3	If yes, what topic?	Legal Aid Commission, Child mentanence	Northen Development Programme on business project/ Ministry of Youth on HIV & AIDS	
4	How do you rate your knowledge of (a) understanding of what servieces the Ministry of Women, Children & Poverty	Poor	0	5
		Satisfactory	0	25
		Good	25	30
5	How do you rate your knowledge of (b) understanding of what servieces the Legal Aid Comission offeres?	Poor	19	
		Satisfactory	40	
		Good	9	
Total of Good and Satisfactory		49	25	55
Percentage of Good and Satisfactory		77%	100%	92%

Percentage of Good and Satisfactory after the consultation ( We count this as YES)

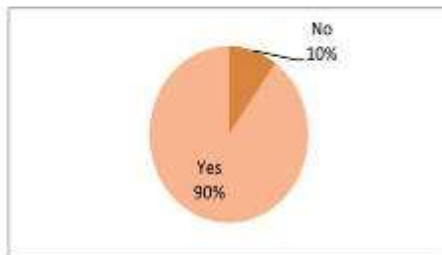
Legal aid (%)	77
Women	100
Social Welfare	92
Average(devide into three)	89.667
	90%

Percentage of rate for each agencies's presentation

Rate	Legal Aid Comission	Dep. of Women	Dep. Of Social Welfare
Poor	30%	0%	8%
Satisfactory	63%	0%	82%
Good	14%	100%	18%

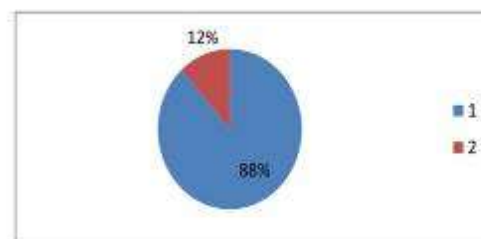
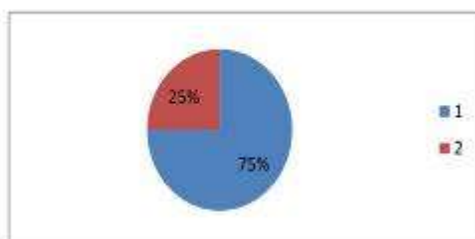
Consolidated percentage of three

	No	Yes
	10	90



2-3) December one day mission is merged into the pilot 3 ( as in the same province) as consolidated data

	yes	no	yes	no
P3	50	50	86.7	13.3
One day	100	0	90	10
Consolidated	75	25	88	12



### 3-1) Figures and chart of services delivered by Legal Aid Commission

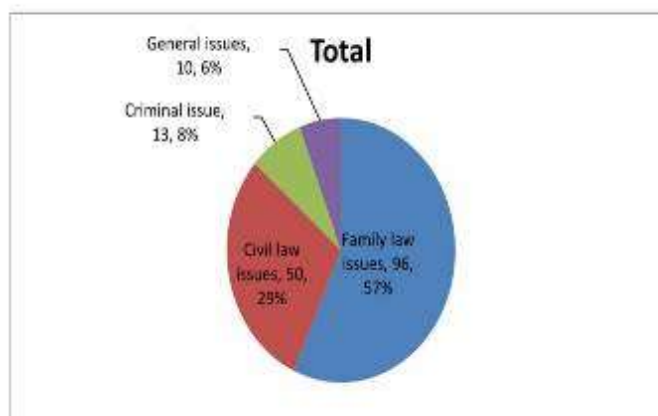
Services	Province		Cakaudrove/Macuata				Bua		Nukobolu		total of women	total of men	Total
	Bua		Women	Men	Women	Men	Women	Men	Women	Men			
Family law issues	0	0	13	7	23	22	10	21	0	0	46	50	96
Civil law issues	0	3	7	10	2	5	5	18	0	0	14	36	50
Criminal issue	0	0	2	4	0	0	1	6	0	0	3	10	13
General issues	0	0	2	1	0	0	1	6	0	0	3	7	10
	0	3	24	22	25	27	17	51	0	0	66	103	169

Consolidated Data from Augst to December 2015

Service	Women	Men	Total
Family law issues	46	50	96
Civil law issues	14	36	50
Criminal issue	3	10	13
General issues	3	7	10
<b>Total</b>	<b>66</b>	<b>103</b>	<b>169</b>

Chart 3 data Total (W&M)

Service	Total
Family law issues	96
Civil law issues	50
Criminal issue	13
General issues	10
	169



### 3-2) Number of services delivered by Legal Aid Commission by mission

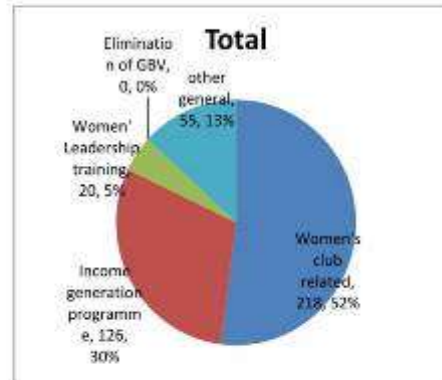
Month	Province	Services	Women	Men	Total	Remarks
August	Bua	Family law issues				
		Civil law issues		3	3	Issues of statutory declaration, client follow up
		Criminal issue				
		General issues				
September	Cakaudrove/Macuata	Family law issues	13	7	20	adoption, family maintenance, family dispute, divorce, contact for family residence and children, divorce,
		Civil law issues	7	10	17	birth certificate, deed poll, will, employment issue, FNPF invalid nomination, land issues, renewal of lease
		Criminal issue	2	4	6	criminal bail, criminal matters, criminal case rape
		General issues	2	1	3	Traffic laws
October	Macuata	Family law issues	23	22	45	Family maintenance, child care allowance, divorce case
		Civil law issues	2	5	7	
		Criminal issue				
		General issues				
November	Bua	Family law issues	10	21	31	
		Civil law issues	5	18	23	
		Criminal issue	1	6	7	
		General issues	1	6	7	
December	Cakaudrove	Family law issues	0	0	0	
		Civil law issues	0	0	0	
		Criminal issue	0	0	0	
		General issues	0	0	0	
<b>TOTAL</b>		<b>Total</b>	<b>66</b>	<b>103</b>	<b>169</b>	
Expo	Expo(3days)		6	0	6	
		<b>Total</b>	<b>72</b>	<b>103</b>	<b>175</b>	

#### 4-1) Charts and figures of service delivered by Department of Women

Services	Province		Cakaudrove/Macuata		Macuata		Bua		Nukubolu		Total		Total
	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	
Women's club activities/management/registration	0	0	52	0	37	0	104	0	25	0	218	0	218
Women' Leadership training related	0	0	0	0	0	0	20	0	0	0	20	0	20
Income generation programme related	14	7	36	2	42	0	0	0	25	0	117	9	126
Elimination of GBV	0	0	0	0	0	0	0	0	0	0	0	0	0
other general	0	0	30	0	0	0	0	0	25	0	55	0	55
<b>Total</b>	<b>14</b>	<b>7</b>	<b>118</b>	<b>2</b>	<b>79</b>	<b>0</b>	<b>124</b>	<b>0</b>	<b>75</b>	<b>0</b>	<b>410</b>	<b>9</b>	<b>419</b>

Consolidated data of Department of Women (Aug-Dec)

Service	Women	Men	Total
Women's club related	218	0	218
Income generation programme	117	9	126
Women' Leadership training	20	0	20
Elimination of GBV	0	0	0
other general	55	0	55
<b>Total</b>	<b>355</b>	<b>9</b>	<b>364</b>



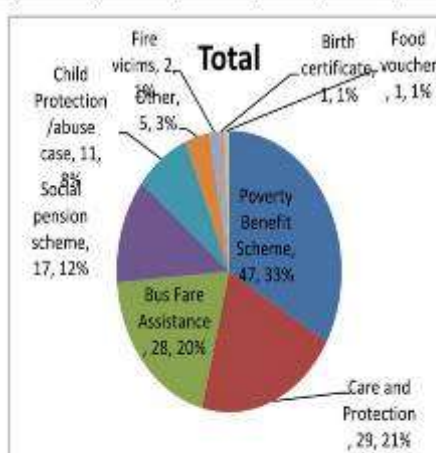
#### 4-2) Service delivered by Departmen of Women

Month	Province	Services	Women	Men	Total	Remarks
August	Bua	Women's club activities/management/registration				
		Women' Leadership training related				
		Income generation programme related	14	7		Expo related,
		Elimination of GBV				
		other general				
September	Cakaudrove/Macuata	Women's club activities/management/registration	52			registration, inactive club management, trustee,
		Women' Leadership training related				
		Income generation programme related	36	2		How to apply, IGP proportIGP implementation
		Elimination of GBV				
		other general	30			The role of Department of Women, Expo craft show, request for re-visit, monthly reporting(10)
October	Macuata	Women's club activities/management/registration	37			
		Women' Leadership training related				
		Income generation programme related	42			
		Elimination of GBV				
		other general				
November	Bua	Women's club activities/management/registration	104	0	104	
		Women' Leadership training related	20	0	20	
		Income generation programme related	0	0	0	
		Elimination of GBV	0	0	0	
		other general	0	0	124	
December	Cakaudrove	Women's club activities/management/registration	25			
		Women' Leadership training related	0	0		
		Income generation programme related	25			
		Elimination of GBV				
		other general	25			
<b>Total</b>			<b>410</b>	<b>9</b>	<b>419</b>	
Expo	Expo total(3days)	4	0	0		
<b>Grand Total Including Expo</b>			<b>414</b>	<b>9</b>	<b>423</b>	

5-1) Charts and figures of Services delived by Department of Social Welfare

Province	Bua		Cakaudrove/Macuata		Macuata(Oct)		Bua(Nov)		Nukobolu(Dec)		Total		Total
	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	
Poverty Benefit Scheme	1	1	11	13	5	10		4	2		19	28	47
Bus Fare Assistance			10	11	2	5					12	16	28
Social pension scheme			5	1			1	10			6	11	17
Care and Protection	2	1	11		2	3	2	3	4	1	21	8	29
Birth certificate								1			0	1	1
Child Protection/abuse case			4	4				3			4	7	11
Fire vicims					2						2	0	2
Food voucher					1						1	0	1
Other			3						2		5	0	5
<b>Total</b>	<b>3</b>	<b>2</b>	<b>44</b>	<b>29</b>	<b>12</b>	<b>18</b>	<b>3</b>	<b>21</b>	<b>8</b>	<b>1</b>	<b>70</b>	<b>71</b>	<b>141</b>

Service	Women	Men	Total
Poverty Benefit Scheme	19	28	47
Care and Protection	21	8	29
Bus Fare Assistance	12	16	28
Social pension scheme	6	11	17
Child Protection/abuse case	4	7	11
Other	5	0	5
Fire vicims	2	0	2
Birth certificate	0	1	1
Food voucher	1	0	1
<b>Total</b>	<b>70</b>	<b>71</b>	<b>141</b>





### 5-2) Number of services delivered by Department of Social Welfare

Month	Province	Services	women	men	total	Remarks
August	Bua	Poverty Benefit Scheme	1	1	2	follow up application
		Bus Fare Assistance			0	
		Social pension scheme				
		Care and Protection	2	1	3	application form
		Birth certificate			0	
		Child Protection/abuse case			0	
		Fire vicims				
		Food voucher				
September	Cakaudrove/Macuata	Poverty Benefit Scheme	11	13	24	
		Bus Fare Assistance	10	11	21	
		Social pension scheme	5	1	6	
		Care and Protection	11		11	single mother's /adopted child care/education assistance for children/
		Birth certificate			0	
		Child Protection/abuse case	4	4	8	
		Fire vicims			0	
		Food voucher			0	
October	Macuata	Poverty Benefit Scheme	5	10	15	
		Bus Fare Assistance	2	5	7	
		Social pension scheme			0	
		Care and Protection	2	3	5	
		Birth certificate			0	
		Child Protection/abuse case			0	
		Fire vicims	2		2	
		Food voucher	1		1	
November	Bua	Poverty Benefit Scheme	0	4	4	
		Bus Fare Assistance	0	0	0	

### 6-1) Service delivered by three agencies (detailed information are latter sheets)

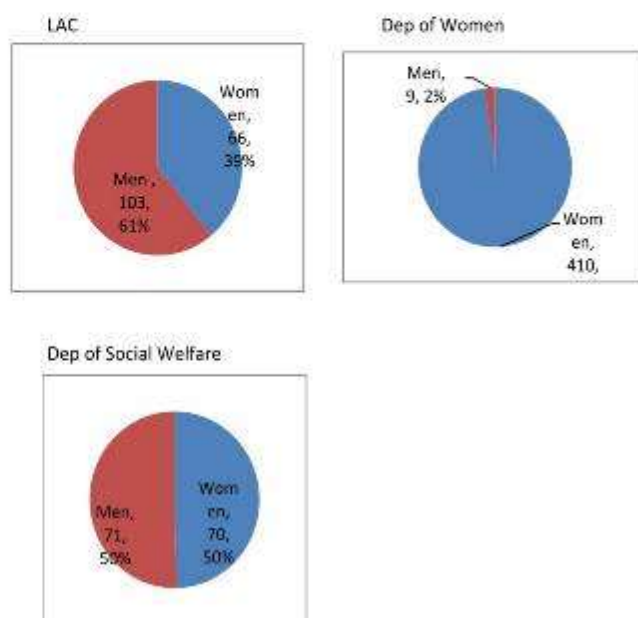
Legal Aid Commission			
Service	Women	Men	Total
Family law issues	46	50	96
Civil law issues	14	36	50
Criminal issue	3	10	13
General issues	3	7	10
<b>Total</b>	<b>66</b>	<b>103</b>	<b>169</b>
Department of Women			
Service	Women	Men	Total
Women's club related	218	0	218
Income generation programme	117	9	126
other general	55	0	55
Women' Leadership training	20	0	20
Elimination of GBV	0	0	0
<b>Total</b>	<b>410</b>	<b>9</b>	<b>419</b>
Department of Social Welfare			
Service	Women	Men	Total
Poverty Benefit Scheme	19	28	47
Care and Protection	21	8	29
Bus Fare Assistance	12	16	28
Social pension scheme	6	11	17
Child Protection/abuse case	4	7	11
Other	5	0	5
Fire vicims	2	0	2
Birth certificate	0	1	1
Food voucher	1	0	1
<b>Total</b>	<b>70</b>	<b>71</b>	<b>141</b>

Totall for all the services delivered			
women	men	total	
<b>546</b>	<b>183</b>	<b>729</b>	

	Women	Men	Total
LAC	66	103	169

	Women	Men	Total
Dep of Wo	410	9	419

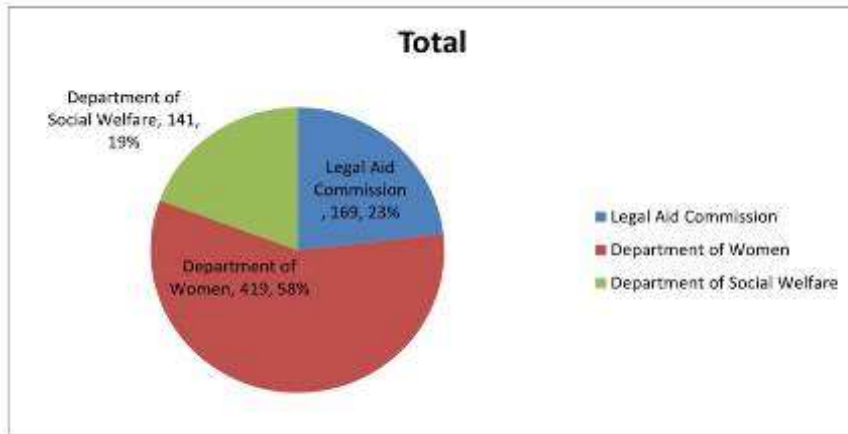
	Women	Men	Total
Dep of Soc	70	71	141





6-2) Total service delivery by segments

	Women	Men	Total
Legal Aid Commission	66	103	169
Department of Women	410	9	419
Department of Social Welfare	70	71	141
<b>Total</b>	<b>546</b>	<b>183</b>	<b>729</b>



## Annex 8: Minutes of the REACH Project Board Meeting [18 December 2015]



### Project Board Meeting

#### Rights, Empowerment And Cohesion (REACH) for Rural and Urban Fijians Project

Friday, 18 December 2015 at UNDP Offices, Suva, Fiji

<b>Title</b>	Project Board Minutes
<b>Project Name</b>	Rights, Empowerment And Cohesion for rural and urban Fijians (REACH) Project
<b>Project Description</b>	The Fiji REACH Project aims to strengthen and promote sustainable democratic governance by adopting a peaceful, socially cohesive and socially inclusive approach. The project will support the key government agencies in becoming more effective and accountable in their provision of a system of justice and the rule of law, at the same time promoting the rights of women and youth.
<b>Project deliverables</b>	<p>Output 1: Capacity Building for Peace Building and Social Cohesion on Democratic Governance, Access to Justice, Rule of Law, Human Rights and Gender Equality.</p> <p>Output 2: Support Research and Analysis for evidence based policy making to support access to justice, legal empowerment and gender equality.</p> <p>Output 3: Project Management and effective Monitoring &amp; Evaluation (M&amp;E) is applied to enhance project results.</p>
<b>Government Institutions</b>	Ministry of Women, Children and Poverty Alleviation; and Legal Aid Commission
<b>Project Period</b>	June 2015 – June 2018
<b>Documents submitted prior the project board meeting</b>	Project Board Meeting Agenda, DRAFT 2016 Annual Work Plan, Project Manager Briefing, and DRAFT Options Paper – Transportation Units for mobile teams.

### **Introduction and Opening**

- The Permanent Secretary, Ministry of Women, Children and Poverty Alleviation opened the meeting by first welcoming the Project Board Members and participants to the first meeting and congratulating the Project on the achievements made over the past six months. The Permanent Secretary advised of the full commitment of the Minister and the Ministry to this project and the importance of taking services out to the people, to delivering services to the disadvantaged, to be empowering women and assisting children. The Permanent Secretary noted the important partnership with the Legal Aid Commission and UNDP and that 2016 needs to be a year of further results, include the delivery of the transportation units for the mobile teams.
- The Director, Legal Aid Commission, advised that as a major partner in this project Legal Aid Commission was happy with the progress made and confirmed that the Legal Aid Commission stands fully committed to do whatever is required to ensure the project activities are successful, and in particular ready to take the project activities to the next level with the commencement of activities throughout Fiji.
- The Government of Japan representative, also welcomed the opportunity to discuss the progress of the project and future plans.
- The Deputy Resident Representative, UNDP, welcomed the Project Board Members, to UNDP for this important meeting, explained the importance of the meeting to review progress made by the project, to undertake planning for 2016, including approval of the Annual Work Plan. Endorsement of the Agenda for the meeting today was obtained from the Project Board Members.

### **Project Manager Briefing**

The Project Manager provided the following introductory briefing:

- Project commenced in June 2015 with project inception period. Local Project Appraisal Committee Meeting held on 9 June 2015 and 2015 Annual Work Plan was approved.
- Agreement to conduct project pilot of awareness activities in Northern Division and Joint Scoping Mission undertaken 29 June to 4 July. Consultations undertaken with 17 government stakeholders (Women:5; Men:12) and 145 people (Women:95; Men:50) in all three provinces in Northern, including nine villages and communities in seven districts. Agreement to focus on the development of the mobile teams to raise awareness and service delivery, to commence operation of mobile teams as soon as possible, and to have a series of follow up meetings including development of options paper for transportation options for the mobile teams.
- During period of July to December regular consultations between Project and Ministry of Women, Children and Poverty Alleviation (31 Jul, 6 Aug, 6 Oct, 13 Oct, 14 Oct and 5 Nov) and Legal Aid Commission (14 Jul, 10 Aug, 8 Sep, 11 Sep, 12 Oct, 19 Nov, 2 Dec, 7 Dec, 10 Dec, and 15 Dec) in Suva on the progress with mobile team outreach services and the transportation options for the mobile teams.
- During the period of July to December meetings (3 Aug, 4 Aug, 10 Sep, 6 Nov, and 17 Nov) in Suva between Project and the Government of Japan on the progress of the project.
- During period of July to December ongoing (generally weekly) consultations between Project and Ministry of Women, Children and Poverty Alleviation; Legal Aid Commission; and

Commissioner Northern teams in Labasa and SavuSavu in relation to the planning and conduct of the pilot mobile services (including 8 missions by project team to Northern Division).

- During period of 14 Sep to 9 Dec there was 17 days of mobile teams outreach in Northern Division with the results reported below.
- Two day workshop for Lessons learned from the pilot mobile services conducted in Labasa with participation of 27 (Women:17, Men:10) people comprised of all those involved in the Northern Division mobile teams and also participation of Ministry of Women, Children and Poverty Alleviation; and Legal Aid Commission teams from Western, Central and Eastern Divisions to facilitate commencement of mobile teams activities throughout Fiji in 2016. Commissioner Northern and Director Legal Aid Commission participated in the two day workshop.
- In addition to the pilot mobile services two other key events since project commencement and as part of the project inception. First, 3 Aug request from Ministry for support to Women's Expo, and the links to International Day of Rural Women. Discussions then held with Project partners (Government of Japan and Legal Aid Commission) to obtain endorsement to alter Annual Work Plan and how best to link Women's Expo to project objectives. Second, commencement of institutional strengthening support to Legal Aid Commission, through engagement of Consultant to Legal Aid Commission to provide support for development of strategic plan and conduct of functional review.
- Results of the above indicated in current project status report below.

**Current Project Status**

2015 AWP Activities	2015 (June to December) Progress
<p>1.1: Supporting rural and urban settlements service delivery for women and vulnerable groups through putting up mobile unit for legal and other services and advice.</p>	<p>Between Sep to Dec mobile team in Northern Division conducted 17 days of awareness and service delivery to 48 villages / settlements reaching 1,127 people (Women:464; Men:507; Children:156) and delivered 729 services (Department of Women:419; Department of Social Welfare:141; Legal Aid Commission:169). Awareness and service delivery conducted in 28% of all districts in Northern Division (10 districts out of a total districts of 37) across all three provinces (Bua:5, Cakaudrove:2, Macuata:3) to remote and difficult to access areas, involving 6 days of overnight village stays, and inclusion of outreach to maritime areas. 91% of participants reported increased awareness.</p> <p>On 14, 15 and 16 Oct at Women's Expo one hour information and awareness sessions conducted by mobile team reaching 79 people (Women:78; Men:1) from across Fiji. 100% of participants reported increased awareness following the sessions. In addition 'information booth' established at Women's Expo alongside Ministry and Legal Aid Commission booths. Women's Expo received 11,673 (Women:5,636; Men:3,787; Children:2,250)</p> <p>On 15 Oct at Women's Expo onstage Rural Women Talk Show conducted that was heard by all Expo stall holders (at a minimum Women:570) and broadcasted live through all six radio stations of the Fiji Broadcasting Corporation across Fiji.</p> <p>On 1 and 2 Dec workshop on lessons learned from pilot mobile services conducted in Labasa with participation of 27 people (Women:17; Men:10). 93% of participants fully agreed or agreed to some extent that they achieved workshop aim to share and consolidate lessons learnt from the pilot mobile services and 89% of them agreed fully or to some extent that they managed to achieve workshop aim of raising their awareness and increasing their knowledge on how to end sexual and gender-based violence.</p> <p>In support of pilot mobile services production of informational banners, brochures and Expo bags.</p>
<p>1.2: Undertake capacity building for women and youth on peace-building, social cohesion and other development issues at national and sub-national levels.</p>	<p>On 12 Oct one day workshop conducted in Suva for 122 people (Women:121; Men:1) from Northern Division to gain awareness on the social and legal services available, awareness on prevention of gender-based violence and also increase skills in financial literacy. 100% of participants reported satisfactory or good understanding following the workshop.</p>
<p>1.3: Support key government institutions, such as Ministry of Women and Poverty Alleviation, with strategic planning,</p>	<p>On 15 and 16 Dec two day workshop conducted for 11 people (Women:6;Men:5) for Legal Aid Commission Strategic Planning, including participation by Director, Legal Aid Commission and Chief Registrar, Legal Aid Commission Board Member. 100% of</p>

<p>coordination with relevant line ministries for effective and coordinated service delivery to urban informal and rural communities.</p>	<p>participants reported achievement of workshop aims to understand elements of international legal aid best practices, including women's access to justice linked to gender equality and legal aid, and being able to draft an outline for the Legal Aid Commission Strategic Plan 2016 – 2020.</p> <p>Workshop under planning for period 11 to 14 Jan 16 to enhance community legal awareness raising skills and links to gender equality.</p>
<p>3.1: Project is managed effectively and key results achieved and reported</p>	<p>International Project Manager recruited.</p> <p>Communications and Advocacy Specialist UNV assigned to Project, providing 70% support.</p> <p>National Finance and Programme Assistant recruited.</p> <p>International Gender and Community Specialist UNV recruited, with Ministry approval for placement in Labasa Office.</p> <p>Regular meetings with all stakeholders undertaken.</p> <p>Government of Japan visibility well profiled since June through all materials produced and particularly during Women's Expo.</p> <p>Support provided to International Volunteers Day acknowledgement contribution of UN Volunteers to REACH Project.</p> <p>Project Team providing support to UN Gender and Human Rights portfolios, including active support to 16 Days of Activism Against Gender-Based Violence (including Brown Bag Lunch presentations) and Gender Equality events.</p>

### Challenges and Constraints

#	Challenges identified by Project Manager	Suggested course of action	Comment and Decision by Project Board
1	<p>Data collection for baseline analysis and coordination with other programmes being implemented through the Ministry.</p>	<p>Ministry of Women, Children and Poverty Alleviation to advise best approach.</p>	<p>The importance of ensuring accurate recording, analysis and reporting of data was agreed by all Project Board members and the need to demonstrate evidence based results. The Permanent Secretary advised of the intention for the Ministry to recruit a statistician and proposed that this could be an area for the Project to support in the future through activity 1.3; and this should be further discussed with the Ministry team. The Permanent Secretary advised that if any information is required by the Project from the Ministry this will be provided. The Project Board members discussed the relevance of geo-mapping and requested the Project further investigate.</p>
2	<p>Broad scope of Project may</p>	<p>Project Board to</p>	<p>The Project Board members discussed</p>



<p>present challenge for focus of project for transformational results.</p>	<p>consider potential options to address such as whether to narrow scope of Project.</p>	<p>the broad scope of the project activities and the need to refine. It was noted that since the project was designed other support programmes will be commencing in Fiji (such as the EU funded Fiji Access to Justice Programme) and where there is overlap in activities these need to be removed from Project REACH, and also noting for the project to focus more on Gender Equality. The Project Board agreed to remove activities 1.5 (as the government has no intentions to have Community Legal Centres and if any related training is required that can be undertaken under activity 1.4) and 1.6 (these training activities will be covered under the Fiji Access to Justice Programme) and allocate the funds to other activities and ensure focus throughout project on Gender Equality.</p>
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#### **Recommendations and way forward**

#	Recommendation by Project Manager	Suggested course of action	Comment and Decision by Project Board
1	Approve UNDP to revise Project document.	UNDP to revise and update document to align with gender mainstreaming, social and environmental screening procedure and inclusion of related situational and baseline analysis.	Agreed and revised document to be updated by next Project Board meeting.
2	Decide on whether to support Women's Expo in 2016.	Project Board examine AWP 2016 and decide on link and allocation of funds.	Agreed to support Women's Expo, to utilise funds under Activity 1.2 up to an amount of 33,000 which includes a Project workshop as in 2015 and production of project promotional materials by UNDP.
3	Approve AWP 2016.	The 2016 AWP is the same as in the original project document, other than the transfer of the 2015 funds that were allocated for the mobile units into the 2016 AWP.	Approved with changes as follows: Activity 1.2.3 to be amended to reflect funds to Expo, Activities 1.5 and 1.6 to be deleted (decision noted above) with funds of 130,000 redirected to the following: Activity 1.1.4 for Vehicles and Equipment 19,000; Activity 1.2.2 Awareness materials 50,000; Activity 1.3.2 Technical Support to the Ministry of Women, Children and Poverty Alleviation

			40,000; and Activity 1.4.2 Workshops for Legal Aid Commission 21,000.
4	Decide on the process for the type of mobile units to be procured.	Formulation of working group with full Ministry participation to consider all the options available and recommend preferred option to Project Board.	The Permanent Secretary advised that the procurement of the mobile units needed to be a high priority and proceed immediately. The Options Paper was reviewed and the options discussed at length, with advantages and disadvantages noted for the range of options. The final decision was that the Project would purchase two specially designed 4WD buses for use in Central and Western Division, and purchase two vehicles (one 4WD vehicle and one smaller bus if costs permit) for use in Northern Division. The processes and timeline for the procurement was discussed, with the desire for procurement to support the Fijian Government 'Fijian Made and Buy Fiji Campaign' policy as part of growing the economy. It was also noted that once purchased the mobile units / vehicles will be handed over to the Ministry to maintain, provide the drivers, and to also meet the operational costs (fuel) from 2017 onwards. The Legal Aid Commission will utilise their existing vehicles. Once the vehicles are purchased there will be a need for the development of a detailed Executive Plan (timetable) to ensure that the buses are fully and effectively utilised.
5	Decide on date to commence mobile team activities across all of Fiji in 2016, including Eastern Province.	Date of end Feb / early Mar 16 was recommended from Lessons Learned workshop.	End February / early March agreed. Project encouraged to participate in any missions to Eastern Division by boat.
6	Decide on which, if any, other groups to be included in outreach activities.	Recommendation for inclusion of representatives from Registrar General for Births, Deaths and Marriages. Also discuss potential links to other Ministry outreach	Agreed that to provide mixed service provision to take the services to the people a mixture of products could be provided, including the matter of birth certificates (noting the key link of



		programmes (Reproductive Health, Zero Tolerance Communities and Caring for Children)	such a birth certificate to many entitlements and legal processes). Agreed that Project should approach Registrar General.
7	Decide on level of support to be allocated to development of supporting awareness materials and innovative materials for outreach activities.	Project Board examine AWP 2016 and decide on links and allocation of funds.	The importance of awareness materials specially designed and with an innovative approach was agreed.
8	Note Japan Development Cooperation Mission 17 or 18 Feb 16 and support to be undertaken.	Ministry and Legal Aid Commission requested to commit team members in either Rakiraki or Ba to conduct of outreach activity.	Ministry and Legal Aid Commission offered full support for the Japan Development Cooperation Mission.

**Provisional Financial Information (USD)** (updated)

<b>OVERALL PROJECT</b>	
Total Project Budget (2015 – 2018)	2,685,000
Total expenditure (disbursements and commitments) in 2015	354,015
Balance of overall project	2,330,985
Delivery: % of project total funds expended	13%
Duration: % of project total duration lapsed (6 out of 36 months)	16.6%
<b>2015</b>	
Total planned 2015 Budget	632,500
Revised 2015 Budget	360,000
Total Expenditure 2015 (disbursement and commitments)	354,015
Balance from 2015 Budget	5,985
Delivery: % of project funds expended against project funds planned	98%

**Meeting Closure**

- The Deputy Resident Representative, UNDP, thanked the Project Board members and participants for the robust discussions and clear directions provided to the Project Manager for the focus of activities in 2016.

**The Minutes were approved by:**

Fiji Government-PS Ministry of Women, Children and Poverty Alleviation:

 1/3/16

UNDP- Deputy Resident Representative:

 1/3/2016



**Project Board Participants** from left to right:

1. Mohammed Mozeem, Governance Analyst, UNDP
2. Christine Fowler, Project Manager, UNDP
3. Tomoaki Miyamoto, Second Secretary, Embassy of Japan
4. Dr Josefa Koroivueta, Permanent Secretary, Ministry of Women, Children and Poverty Alleviation
5. Sunil Sharma, Director, Legal Aid Commission
6. Akiko Fujii, Deputy Resident Representative , UNDP
7. Shahin Rafique Ali, Business Operations Manager, Legal Aid Commission
8. Filipe Nayacalevu, Executive Support Unit, Ministry of Women, Children and Poverty Alleviation



## Annex 9: Summary Project Photos from 2015

### RIGHTS, EMPOWERMENT & COHESION FOR RURAL AND URBAN FIJIANS PROJECT



## Better access to justice and services for people of Fiji

20 April 2015

**Suva, Fiji** – The United Nations Development Programme (UNDP) and the Governments of Fiji and of Japan today launched the Fiji REACH Project to support the Fijian Government’s push to improve service delivery to disadvantaged populations, particularly for women, youth, minorities and communities in rural and urban informal settlements.

The Project for Improvement of Access to Social Services on Justice and Gender Related-Issues for All Fijians (REACH: Rights, Empowerment and Cohesion for Rural and Urban Fijians) aims to strengthen sustainable democratic governance by promoting peace-building, social cohesion and inclusiveness through raising awareness on equal human rights and domestic violence, creating better access to social services, legal aid and capacity

building of people and key governance institutions in Fiji. In doing so the Project aims to provide more effective, accountable and coordinated provision of social services to the poor and those in rural communities at the same time improving their access to justice and rule of law which will promote the rights of women, youth and disadvantaged communities.

This three-year, US\$2.49 million project will be implemented by UNDP in partnership with the Ministry of Women, Children and Poverty Alleviation, and is generously funded by the Government of Japan.

Minister for Women, Children and Poverty Alleviation, Hon. Rosy Akbar said the REACH Project will be a pathway to expand the reach-out of government services to the rural and maritime communities in Fiji.

Hon. Akbar has acknowledged the great support given from the Japanese Government and the United Nations Development Programme for making this project a reality for the communities in Fiji.

“People centred initiative by the Government of Fiji is closely identifies two of the main concepts of Japanese ODA, namely ‘Strengthening Human Security’ and ‘Encouraging Gender Equality’ towards building resilient societies. I sincerely hope that this project will effectively deliver to the grassroots communities in harmonization with the Ministry of Women, Children and Poverty Alleviation, UNDP and relevant organizations and stakeholders. Based on its strong merit, I am confident that this project will also contribute to Fiji’s new phase of “Nation Building,” said H.E. Mr. Takuji Hanatani, Ambassador of Japan.

UNDP’s Resident Representative, Osnat Lubrani thanked the Government of Japan for its support and commended the Fijian Government for its commitment to strengthening delivery of social welfare, basic services and improve access to justice for those that are disadvantaged and living in rural communities.

“Support to inclusive and effective democratic governance and promotion of peace and social cohesion is at the core of UNDP’s work and is one of the pillars of its current Strategic Plan. This theme is also central to the current UN Development Assistance Framework. This new initiative builds on a long track-

record of UNDP support to Fiji in areas such as parliamentary development, civic education, local governance, gender equality, youth leadership, among others.

“We are very pleased by this opportunity to further strengthen our cooperation in particular the delivery of services to rural communities and those that are disadvantaged. Improved access to social services, legal aid and justice, which will promote the rights of women, youth and disadvantaged, are a Government priority we are looking very much forward to support,” Mr Lubrani said.

UNDP has been supporting Fiji through both country-level and regional governance programmes in the areas of civic education, local governance, gender equality and youth leadership. As Fiji prepares a new Roadmap in 2015, UNDP will continue to assist Fiji’s progress towards achieving the Millennium Development Goals in 2015 and participation in discussions on the post-2015 development agenda.

<http://www.pacific.undp.org/content/pacific/en/home/presscenter/pressreleases/2015/04/20/better-access-to-justice-and-services-for-people-of-fiji.html>



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## Support to Rights, Empowerment and Cohesion for Rural and Urban Fijians for Sustainable Development

16 October 2015

**Suva, Fiji** – The importance of building resilient social, economic and governance systems was highlighted as a key enabler for rural and urban Fijians to both contribute to and benefit from sustainable development by the United Nations Development Programme (UNDP) at the opening of the Fiji National Women’s Expo on 14 October.

UNDP is supporting Expo through the Rights, Empowerment and Cohesion (REACH) for Rural and Urban Fijians Project which is being implemented by UNDP in partnership with the Ministry of

Women, Children and Poverty Alleviation and the Legal Aid Commission. The REACH Project aims to promote peacebuilding, social cohesion and inclusiveness through awareness of rights, access to services, provision of

legal advice and institutional capacity building in Fiji.

The three-year REACH project is funded by the Government of Japan and has commenced in

June 2015 with the initial focus being to enhance delivery of services through the provision of ‘mobile teams’ visiting urban informal and rural communities.

*“... this is aimed at effectively improving the people’s access to social services, especially for the women of Fiji in rural areas and informal settlements.”*

H.E. Mr. Takuji Hanatani Ambassador of Japan

The Hon. Rosy Sofia Akbar, Minister for Women, Children and Poverty Alleviation stated, “The Fijian Government places a lot of importance on taking services to the people wherever they live. The REACH project is a wonderful fit to the puzzle and a means to do reach. This project will be the first of its type in Fiji and I am sure that a lot more space will make a big break for our “difficult to reach communities”.

Sunil Sharma, The Director, Legal Aid Commission said, ‘The REACH project offers us a platform whereby we are able to disseminate information on social and legal services to the women of Fiji. Our aim is to empower the women of Fiji through legal awareness programmes and the REACH project has literally enabled the Legal Aid Commission to reach out to the rural and remote communities of Fiji.’

H.E. Mr. Takuji Hanatani Ambassador Extraordinary and Plenipotentiary of Japan at the opening said, “Japan is a co-sponsor of the Rights, Empowerment and Cohesion for Rural and Urban Fijians Project...this is aimed at effectively improving the people’s access to social services, especially for the women of Fiji in rural areas and informal settlements. This is in line with two of the main concepts for Japanese Overseas Development Assistance, namely Strengthening Human Security and Encouraging Gender Equality.”

The Ambassador also urged the women of Fiji, “to realize your true value in society and recognize your rights. I



encourage you to come forward and take advantage of the REACH project and the wider empowerment initiative put in place by the Fijian Government and key stakeholders. It is only through ownership and participation by you, the women, in the programmes and policies initiated by the government, that practical empowerment of women can be realized.”

Akiko Fujii, UNDP Deputy Resident Representative said, “Since the REACH Project commenced in June 2015, there has been most positive feedback from those who have benefitted from the mobile services, as they consider the awareness and service delivery being provided at the community level by the Fijian Government, through the project as highly valuable.”

Prior to the Expo, on Monday 12 October, 120 women from the Northern Division who were selected to participate in Expo, attended a one-day workshop in Suva coordinated by the REACH Project and gained awareness on the social and legal services available to them and also to increase their skills in financial literacy.

“I learned about some important things in our life, such as registration of titles, caveat filing, preparing a will and more about the REACH Project in today’s session,” said Maopa Maibatiki, from Wailevu District, Cakaudrove Province who participated in the workshop.

Also during Expo on Thursday 15 October the International Day of Rural Women was celebrated. In his message, the UN Secretary General, Ban Ki-Moon said, “this



The REACH project supporting the Fiji National Women’s Expo (Photo: UNDP)



REACH awareness raising and service delivery session during Expo

year’s observance of the International Day of Rural Women falls just after last month’s landmark adoption by world leaders of the 2030 Agenda for Sustainable Development. Our challenge now is to seize the opportunity offered by this inspiring new framework to transform rural women’s lives.”

In Fiji, the REACH Project is taking up this opportunity to contribute to the transformation of rural women’s lives.

<http://www.pacific.undp.org/content/pacific/en/home/presscenter/pressreleases/2015/10/16/support-to-rights-empowerment-and-cohesion-for-rural-and-urban-fijians-for-sustainable-development-.html>



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